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2005

APEC R&D Management Training (ART) Program



January 17~22, 2005

Seoul, Korea

Ministry of Science & Technology **MOST**

Science & Technology Policy Institute **STPI**

APEC R&D Management Training (ART) Program

1. Overview

The R&D Management Training Program is a sub-program of the APEC Science and Technology Network (ASTN), which the Ministers at the 2nd APEC Science and Technology Ministers Conference in Seoul, 1996, agreed to build upon as a main tool for enhancing mobility and creativity of researchers and scientists in the region.

This program aims to help bridge the gap in R&D capabilities among the regional economies by providing R&D management training to the government officials, scientists and researchers of the member economies and facilitating sharing of S&T development experiences among the member economies.

As the proponent economy of the ASTN project, Korea is hosting 2005 ART Program to share R&D management experiences in the region as well as in Korea, and inviting lecturers and applicants for training from the APEC member economies to participate in the program.

Korea wishes to further promote mobility and creativity of researchers and scientists throughout the Asia-Pacific region by coordinating the program in close consultation with ISTWG member economies.

2. Period

January 17 ~ 22, 2005

3. Venue

TBD

4. Lecturers & Participants

1) Lecturers

Experts in R&D management will be invited from 3 or 4 member economies to the program as lecturers.

2) Participants

One participant from each member economy is eligible for full funding. Self-funded participants are also welcome. To be nominated as a participant for full funding, recommendation by contact points of ISTWG member economies is required.

© Only one person, either a lecturer or a participant, from each economy is eligible for full funding.

[Application Deadline: no later than December 17, 2004.](#)

5. Program

Please refer to the attached 2005 ART Program schedule.

6. Country Report

One participant from each member economy, preferably the fully-funded participant, is requested to submit a written country report and give a 30-minute presentation on such topics as national S&T policies, national R&D management program and human resource capacity building in key technology areas during the course of the program. The followings are suggestions regarding the contents of the report.

© Format

- Single page, double spaced, 11 points font size
- A4 paper, 10-20 pages
- Power point or MS Word file (rtf format is preferred over doc format)
- Updated figures and tables preferred

Country Report Deadline: no later than December 31, 2004.

7. Team Project

All participants are requested to join one of the project teams, which will be composed of 3 or 4 participants. The members of each team will discuss and exercise the policy making of future S&T policies for their home countries with what they learn from the ART program. Each team is requested to submit 10 pages of presentation materials in power point format for the 20 minutes presentation in the final wrap-up session.

8. Expenses

1) Full-funded participants

As notified by the APEC S&T Network (ASTN) Secretariat, financial support will be provided to the funded participants for the expenses incurred during the training program period.

Funding includes :

Economy-class round-trip tickets for travel to and from Korea

- The air ticket payment would be on a reimbursement basis. In this regards, please submit to us (via email) at the earliest opportunity an airfare quotation and itinerary from a travel agent for the most direct route from the city where you will be departing from, all the way to Seoul Korea and back. Any additional airfare due to changes in traveling schedule from participant's own needs will be born by the participant himself/herself.

Expenses for accommodations : starting from January 16th to 22rd.

- Hotel booking will be taken care of by Secretariat. Expenses for rooms will be directly paid to the hotel by Secretariat.

A moderate daily allowance for meals and incidentals will be provided to the funded participants for the stay in Korea during the training program. Please understand that all expenses cannot be covered by the Secretariat.

- © Kindly buy travel and medical insurance before you leave your country.

2) Self-funded participants

Self-funded participants are responsible for all the expenses including room expenses during the program period. Transportation and sightseeing during the field trip are provided free of charge. Self-funded participants should reserve their flights and make their own confirmation. These participants are requested to inform the ASTN Secretariat of their final flight schedule for confirmation by fax or email.

- © Kindly buy travel and medical insurance before you leave your country.

9. Inquiries

For further information or inquiries about the ART program, please feel free to contact:

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10. ASTN Homepage

<http://astn.stepi.re.kr>

11. General Information

1) Passport and Visa

All participants are required to have valid passport and the visa from Korean Embassy or Consulate in your country prior to departure. For details, participants are strongly encouraged to visit Immigration Bureau site (http://www.moj.go.kr/immi/08_english/index.php) or contact a travel agency or airline offices in your country.

For your information, participants traveling via USA are required to have the visa from US Embassy.

2) Currency and Credit Card

Money exchange is available at major hotel. Generally hotels, department stores and other major establishments accept internationally recognized credit cards, such as VISA, Master, American Express, etc. You may be requested to show your passport for using credit card or exchange.

You can buy and sell local and foreign currencies at the airport, major hotels and banks. Banks are open between 9:30 a.m. and 4:30 p.m. on Monday through Friday. The current exchange rate is approximately 1,200 Korean won to the US\$ 1.00.

3) Weather

Korea lies in the temperate zone and has four distinct seasons. December to February are cold and dry with occasional snow. During the winter months, three or four days of cold weather are often followed by a few warmer days. You are advised to bring appropriate clothes, e.g. a jacket or coat, and a long-sleeve shirt.

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Program Schedule (Tentative) January 17~22, 2005 Seoul, Korea

☉ Monday, 17 January 2005

09:00	Registration
09:30	Opening - Introduction of participants - Introduction of the ART Program, STEPI and Korea
12:00	Lunch
13:30	Lecture 1
14:30	Lecture 2
15:30	Coffee Break
16:00	Lecture 3
17:30	Team Meeting Session 1
18:00	Photo Session
18:30	Welcome Dinner

☉ Wednesday, 19 January 2005

09:00	Lecture 8
10:30	Coffee Break
11:00	Country Report 4, 5
12:00	Lunch
13:30	Lecture 9
14:30	Lecture 10
15:30	Coffee Break
16:30	Country Report 5, 6, 7
17:30	Team Meeting Session 3
18:30	End of the Third day

☉ Thursday, 20 January 2005

Study Tour

☉ Tuesday, 18 January 2005

09:00	Lecture 4
10:30	Coffee Break
11:00	Country Report 1, 2
12:00	Lunch
13:30	Lecture 5
14:30	Lecture 6
15:30	Coffee Break
16:00	Lecture 7
17:30	Country Report 3
18:00	Team Meeting Session 2
19:00	End of the Second day

☉ Friday, 21 January 2005

10:00	Wrap up Session
11:30	Course Completion Ceremony
12:30	Farewell Luncheon

☉ Saturday, 22 January 2005

Cultural Tour

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